

**SHOSCOMBE PARISH COUNCIL**

22, Wellow Lane, PSJ BA2 8JS

Email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org) Thursday 2nd May 2024

To members of Shoscombe Parish Council

**You are summoned to attend a meeting of Shoscombe Parish Council at Shoscombe Village Hall  
on Thursday 9th May at 7.30 p.m.**

Clerk to Shoscombe Parish Council - 07857 886394

**AGENDA FOR ANNUAL ASSEMBLY OF ELECTORS 9th May 2024 AT 7.30 p.m. IN THE VILLAGE HALL**

**Agenda:**

1. Apologies
2. Declaration of Interests for all meetings
3. Minutes of the last meeting – 11th May 2023
4. Chair's Report

**AGENDA FOR ANNUAL PARISH COUNCIL MEETING 9th MAY 2024**

1. Election of the Chair and Vice-Chair/ Responsible Financial Officer confirmed as clerk
2. Election of Councillors to other roles – Burial Board, Village Hall rep etc (see attached)
3. **Subscriptions** – ALCA £117.20 (already paid) **Precepts** - Burial Board – TBC Newsletter - £750.00 (includes £200 received from the Church)
4. Confirmation of dates for all forthcoming Parish Council meetings

**SHOSCOMBE PARISH COUNCIL**

22, Wellow Lane, PSJ BA2 8JS

Email: [clerk@shoscombecouncil.org](mailto:clerk@shoscombecouncil.org) Thursday 2nd May 2024**To members of Shoscombe Parish Council****You are summoned to attend a meeting of Shoscombe Parish Council at The Village Hall on Thursday 9th May 2024 at 8.00 p.m. - Clerk to Shoscombe Parish Council**

No	Agenda Item	Category	Timings
1.	To note apologies for absence	Note	8.00 – 2mins
2.	Declarations of Interest in items on the agenda (see Annual Assembly of Electors)	Note	8.02 - 2 mins
3.	10 minutes allocated for Public Participation (2 mins each) to include a report from Mr. T Marchant	Note	8.04 – 10 mins
4.	To confirm the minutes of the meeting on 7th March 2024 are correct	Approve	8.14 – 2 mins
5.	Clerk's Report – JF	Note	8.16– 2mins
6.	<p><b>Financial Matters:</b></p> <p><b>Presentation of Financial paperwork:</b></p> <p>1. Annual Governance Statement 2023 to 2024 – section 1 - JF</p> <p>2. Annual Accounting Statements 2023 to 2024 – section 2 - JF</p> <p>3. Certificate of Exemption - JF</p> <p>Date of Exercise of Public Rights – 3rd June – 12<sup>th</sup> July</p> <p><b>Payments out:</b></p> <p>Clerk's Salary- £1000.00- HMRC - £250.00 - Clerk's Expenses-£59.33 plus £30.00 internal audit - £89.33</p> <p>McFee (2024/25) - £109.99</p> <p>ALCA – £117.20 (already approved and paid)</p> <p>Newsletter – £750.00 includes £200 from the Church (received)</p> <p>Dunkley's Payroll - £48.00 (already paid)</p> <p>Website Domain Names - TBC</p> <p>BH1B Insurance 2024/25 - £716.93</p> <p>Possible PC 'top up' to Finger Post Restoration costs</p> <p><b>Payments in:</b></p> <p>Precept - £5,524.15</p> <p>Church newsletter contribution - £200.00</p> <p>Finger Post donations - £50.00, £20.00, £20.00, £20.00 and £25.00</p>	<p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Discuss/approve</p> <p>Note</p>	8.18 - 15 mins
7.	<b>Planning:</b>		8.33 – 2 mins
8.	<p><b>Climate, Nature and Sustainability Working Group: Report distributed covering all items - TW</b></p> <p>1. Update on survey into the potential installation of public electric charging points.</p> <p>2. Planting of the oak tree on the Recreation Field</p> <p>3. NoMowMay 2024</p>	Discuss/agree	8.35 – 10 mins
9.	<p><b>Councillor Reports –</b></p> <p>A) Village Hall/Safeguarding Policy to be adopted/possible allotments/Lamp posts and Verges -DC/MB</p> <p>B) HELAA/JSP/Local Plan – IC</p> <p>C) Public Rights of Way/Signposts – FCh/MB</p> <p>D) School – FCr</p> <p>E) Highways – including 20 mph at Double Hill - DC</p> <p>F) Church/Burial Board - FCr</p>	<p>Agree</p> <p>Discuss/Note</p>	8.45 – 10 mins
10.	<b>Restoration of finger post signs – MB – Report JD</b>	Discuss	8.55 – 10 mins
11.	<b>Welcome packs for new Residents – TW/JF</b>	Discuss/Resolve	9.05 – 10 mins
12.	<b>Update on parking and traffic issues in the Village- MB Report Distributed</b>	Discuss	9.15 – 10 mins
13.	<b>Communication between and at Parish Council meetings</b>	Discuss	9.25 – 5 mins
14.	<b>Notice Boards - Content and Key Holders – Confirmation of wish to continue</b>	Confirm	9.30 – 5 mins

	<p><b>Dates of the next meetings:</b></p> <p><b>11<sup>th</sup> June – ALCA - TBC</b></p> <p><b>14<sup>th</sup> June – Bathavon Forum</b></p> <p><b>26<sup>th</sup> June – Parish Liaison</b></p> <p><b>11<sup>th</sup> July - Parish Council meeting</b></p> <p><b>17<sup>th</sup> July 2022 – Parish Liaison</b></p> <p><b>7<sup>th</sup> September – ALCA – TBC</b></p> <p><b>12<sup>th</sup> September – Parish Council meeting</b></p> <p><b>18<sup>th</sup> September – Parish Liaison</b></p> <p><b>7<sup>th</sup> November – Parish Council meeting</b></p>		
--	---	--	--